



2024-2025 Verification Worksheet • Dependent Student • Track 5

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information that you and your parent(s) reported on your FAFSA. **You and at least 1 parent must complete and sign this form**, attach any required documents, and submit all paperwork to VWU’s financial aid office. We may ask for additional information. If you have any questions, please contact our office as soon as possible.

A. Student’s Information

Name (Last, First, Middle Initial) _____ SSN or Student ID _____ Date of Birth _____

Address _____ Phone _____ Email _____

B. Family Information

 List below the people in your parent(s)’ household.

Include:

- (1) Yourself, siblings, and your parent(s) (including a stepparent).
- (2) Your parent(s)’ other children if your parent(s) will provide **more than half** of their support from July 1, 2024 to June 30, 2025
- (3) Other people if they live with your parent(s) and they provide **more than half** of their support and will continue to provide more than half of their support through June 30, 2025.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled at least half time in a degree or certificate program at any time between July 1, 2024 and June 30, 2025. If more space is needed, attach a separate page.

Full Name	Age	Relationship	College	Enrolled at least ½ time?
		self	Virginia Wesleyan University	
		Parent/Step Parent 1		
		Parent/Step Parent 2		

C. Student’s/Parent’s Information to be Verified

STUDENT SECTION (Check one box only)	PARENT SECTION (Check one box only)
Direct Data Exchange was used to pull my 2022 Federal Tax Information into my FAFSA.	Direct Data Exchange was used to pull my 2022 Federal Tax Information into the FAFSA.
I was unable to use the Direct Data Exchange to pull my Federal Tax Information into my FAFSA. I have attached a copy of my 2022 IRS Tax Return Transcript that I received from the IRS (www.irs.gov).	I am unable to use the Direct Data Exchange to pull my Federal Tax Information into the FAFSA. I have attached a copy of my 2022 IRS Tax Return Transcript that I received from the IRS (www.irs.gov).
I have no income earned from work in 2022.	I have no income earned from work in 2022. I have attached a Letter of Non-filing from the IRS (www.irs.gov).
I am not required to file and have attached a copy of my 2022 W-2.	I am not required to file and have attached a copy of my 2022 W-2. I have attached a Letter of Non-filing from the IRS (www.irs.gov).

D. High School Completion Status

Provide one of the following documents that will indicate the student’s high school completion status when the student begins college in 2024-2025:

I have attached the following document to this worksheet (check 1 box):

A copy of the student’s high school diploma.

A copy of the student’s final and official high school transcript that shows the date when the diploma was awarded.

A state certificate or transcript received by a student after the student passed a state-authorized examination (GED test, HiSET, TASC, or other state-authorized exam) that the state recognizes as the equivalent of a high school diploma.

For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.

An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.

For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.

For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

E. Identity and Statement of Educational Purpose (this section is ONLY to be completed in person at VWU or in front of a Notary).

The student must appear in person at Virginia Wesleyan College to verify his or her identity by presenting valid, government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. VWU will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at VWU authorized to collect the student’s ID.

Additionally, the student must sign, in the presence of the institutional official, the Statement of Education Purpose provided below. **If you cannot appear in person to sign this Statement of Educational Purpose, you will need to provide a copy of your government issued ID and this Statement of Educational Purpose notarized by a public notary.**

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Education Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Virginia Wesleyan University for 2024-2025.

Student’s Signature
(No electronic signature)

Date

Financial Aid Administrator’s Signature
(No electronic signature)

Date

Notary’s Certificate of Knowledge

State of _____ City/County of _____

On _____, before me, _____ personally appeared, _____
(Notary’s Name) (Printed name of signer)

and proved to me on basis of satisfactory evidence of identification _____ to be the above-named person who signed the foregoing instrument.
(type of government-issued photo ID)

Witness my hand and official seal

(Notary Signature- No electronic signature)

(Date Commission Expires)

(Seal)

F. Certification and Signature By signing below, you certify that the information reported is complete and correct.

Student’s Signature
(Required- No electronic signature)

Date

Parent’s Signature (Required)
(Required- No electronic signature)

Date

Do not mail this worksheet to the US Department of Education. Submit this worksheet to the financial aid administrator at your school. You should make a copy of this worksheet for your records.

Due Date: For Fall 2024 Aid- August 31, 2024

For Spring 2025 Aid- January 31, 2025

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.